



# Q NOTE

Q NOTE	Revision	Date	Sheet
DL	1	8/20/13	1 of 1

**Revisions:**

Rev	Originator / Date	Revised / Date	Approval / Date:	Description:
1	RPS / 8/20/13		REH 8/28/13	Originated

## **GOVERNMENT SOURCE SURVEILLANCE (GSS)/INSPECTION (GSI) er.**

1. Government Source Surveillance (GSS) and/or Inspection (GSI) has been imposed on this order. Upon receipt of this purchase order promptly notify the Cognizant Government Representative who normally services your plant so that appropriate planning for GSS and/or GSI can be accomplished. In the event the Cognizant Government Representative or government office cannot be located, the Caton Connector Procurement agent/buyer shall be notified immediately to work a resolution with their local government office. Forward, in writing, to the Caton Connector Procurement agent/buyer a statement informing them that the Government notification was completed.
2. The Government's request shall specify the period and method of the advance notification and the Government representative to whom it shall be furnished. Requests shall not require more than 2 workdays of advance notification if the Government representative is in residence in the Contractor's plant, nor more than 7 workdays in other instances.
3. The Cognizant Government Representative shall stamp/sign all shipping documents indicating his or her inspection of each shipment. The Cognizant Government Representative may authorize (on a case by case basis) in writing (e-mail, fax, or appropriate available media) a waiver on stamping/signing of the shipping document(s). If a waiver is authorized a copy shall be attached/included and readily identifiable with all individual shipments and shipping containers sent to the procuring activity affected by such a waiver.

This document is an integral part of the contract (purchase order), which calls it out. The revision in effect at the time the purchase order was placed applies.
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