



April 13, 2020

Dear Valued Customers,

I hope this letter finds you, your team and their families well amidst this pandemic.

The Cybersecurity and Infrastructure Security Agency (CISA) has developed an “Essential Critical Infrastructure Workforce” advisory list of which Caton qualifies to therefore we have implemented measures, incorporating those recommended by the World Health Organization and the Center for Disease Control, to increase safety at our plant including the facilitation of remote working for all employees non-essential to plant operations. We have split our production team into two shifts with no overlap so in the unfortunate event of contamination, the entire team does not have to quarantine allowing operations to continue, albeit downsized. At the close of each shift disinfecting of all work areas and touch points is done.

Access to our offices and facilities is limited to employees only, business travel ban and cancelation of company events has also been implemented.

Every Caton employee still on site is fundamental to keeping our manufacturing running, so we’ve also implemented additional hygiene and sanitation measures in all working areas, with extra attention given to communal areas, and other measures to promote social distancing in the workplace, as well as insisted any employee who has any symptoms of the flu or the Coronavirus to notify us immediately and to stay home.

Understanding that keeping our supply chain uninterrupted is critical in us supplying your product, we have communicated with our vendor base concerning their response to COVID-19 and are monitoring them so in the event an interruption occurs or possibly could, we can determine to what extent it impacts the product we supply you.

We thank you for your support throughout this situation and encourage you to send any supportive content.

Stay well and Sincerely,

Dan Galambos
President/CEO

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